

FICA REQUIREMENTS

NO FICA, NO REGISTRATION, NO BID

ENQUIRIES AND QUERIES, PLEASE FORWARD TO: fica@xstateauctioneers.co.za

A. NATURAL PERSONS

1. South African identity document (foreigners: passport)
 2. Utility bill addressed to your residential address less than 3 months old.
 3. South African Income Tax reference number.
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4. Confirmation marital status i.e. unmarried or married.
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If married:

5. Marriage certificate;
If IN community of property (no antenuptial contract)
 6. South African identity document of your spouse (foreigners: passport) IF out of community of property (ANC)
 7. Page 1 reflecting the registered identity numbers and names of both parties.
 8. If marriage is governed by law outside of South Africa:
 - 8.1 South African Identity Document (foreigners: passport) of your spouse
 - 8.2 Name of the country / state governing your marriage (marriage certificate)
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- Person/s acting on behalf of an entity must comply with paragraphs 1 to 4 above
 - All directors / members/ trustees / must also comply with paragraphs 1 to 4 above
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B. ENTITIES

COMPANY (PRIVATE AND UNLISTED PUBLIC)

1. Certificate of Incorporation (CM1); and
2. Certificate of change of name of company (CM9) (if applicable); and
3. Notice of Registered Office and Postal Address (CM22); and
4. Contents of Register of Directors, Auditors and Officers (CM29); and
5. Proof of business address of the Company e.g. utility bill (not older than 3 months) reflecting the name and business address; and directors of the company.
6. Identification document(s) of the person(s) managing the Company e.g. ID book*
7. Confirmation of the residential address and contact particulars of the person (s) managing the Company; and
8. Resolution specifying who is authorised to act on behalf of the Company as well as confirmation of the company's shareholding; and those with more than (Twenty Five) 25% voting rights.
9. Identification document(s) of the person(s) authorised to act on behalf of the Company e.g. ID book*; and
10. Confirmation of the residential address and contact particulars of the person(s) authorised to act on behalf of the Company.

CLOSE CORPORATION (CC)

1. Founding Statement and Certificate of Incorporation (CK1); and
2. Amended Founding Statement (CK2) (if applicable); and
3. Proof of business address of the Close Corporation e.g. utility bill (not older than 3 months) reflecting the name and business address; and
4. Identification document(s) of the member(s) of the Close Corporation e.g. ID book*
5. Confirmation of the residential address and contact particulars of the member(s) of the Close Corporation reflecting the name and residential address not older than 3 months.
6. Resolution specifying who is authorised to act on behalf of the Close Corporation; and
7. Identification document(s) of the person(s) authorised to act on behalf of the Close Corporation e.g. ID book*; and
8. Confirmation of the residential address and contact particulars of the person(s) authorised to act on behalf of the Close Corporation.

TRUST/S

1. Letters of Authority signed by the Master of the High Court; and
2. Trust deed or other founding document; and
3. Resolution specifying who is authorised to act on behalf of the Trust; and
4. Identification document(s) of the person(s) authorised to act on behalf of the Trust e.g. ID book*; and
5. Proof of residential address and contact particulars of the person(s) authorised to act on behalf of the Trust; and
6. Identification documents of all the trustees and beneficiaries e.g. ID book*; and
7. Proof of the residential address and contact particulars of all the trustees and beneficiaries; and
8. Identification document of the founder of the Trust e.g. ID book*; and
9. Proof of the residential address and contact particulars of the founder of the Trust (if not deceased).

NOTE

- An affidavit may be submitted to confirm residence for those buyers that are residing or operating at a landlords premises together with a certified ID copy of the landlord.
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